

**IDAHO CONTRACTORS BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 10/20/2021**

**THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE BOARD**

**BOARD MEMBERS PRESENT:** Michael Arrington - Chair  
Chris Jensen  
Justin (Jessee) Rosin

**BOARD MEMBERS ABSENT:** Barry Alan Stearns  
Todd B Webb

**DIVISION STAFF:** Julie Eavenson, Licensing Group Manager  
Skip, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Eric Nelson, Board Prosecutor  
Kim Aksamit, Board Specialist  
Brogan Moore, Board Specialist

**OTHERS PRESENT:** Rich Hahn, American Subcontractors Association

The meeting was called to order at 10:02 AM MDT by Michael Arrington.

**APPROVAL OF MINUTES**

Mr. Jensen made a motion to approve the minutes of August 18, 2021. It was seconded by Mr. Rosin. Motion carried.

**DIVISION BUSINESS**

**LAWS AND RULES**

Mr. Krema presented a legislative update.

**FINANCIAL REPORT**

Ms. Eavenson indicated that no updated information was available.

The Board reviewed the To Do List and no action was taken.

**NEXT MEETING** was scheduled for December 15, 2021, at 10:00 AM MST

### **COMPLAINT MEMORANDUM**

Mr. Liddle gave the investigative report, which is linked above.

### **FOR BOARD DETERMINATION**

Mr. Jensen made a motion to approve the Division's recommendation and authorize closure in case numbers I-CON-2019-219, I-CON-2019-280, I-CON-2020-67, CON-2020-140, I-CON-2020-163, and I-CON-2022-9. It was seconded by Mr. Rosin. Motion carried.

Mr. Jensen made a motion to approve the Division's recommendation and authorize closure with a warning letter in case numbers I-CON-2019-197; I-CON-2020-119 AND I-CON-2021-69. It was seconded by Mr. Rosin. Motion carried.

### **EXECUTIVE SESSION**

Mr. Jensen made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Rosin. The vote was: Mr. Rosin, aye; Mr. Arrington, aye; and Mr. Jensen, aye. Motion carried.

Mr. Jensen made a motion to come out of executive session. It was seconded by Mr. Rosin. Motion carried.

### **DISCIPLINE**

Mr. Jensen made a motion to close case numbers CON-2021-101 and CON-2021-108. It was seconded by Mr. Rosin. Motion carried.

Mr. Nelson presented a Stipulation and Consent Order in case numbers CON-2021-21; CON-2021-43; CON-2021-84; CON-2021-87; CON-2021-89; CON-2021-80; and CON 2021-65/66. Mr. Jensen made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Rosin. Motion carried.

### **FINAL ORDER**

Mr. Nelson presented Findings of Fact, Conclusions of Law and Final Orders in case numbers CON-2021-10; CON-2021-13; CON-2021-15; CON-2021-20; CON-2021-29;

CON-2021-41; CON-2021-52; CON-2021-57; CON-2021-62; CON-2021-68; CON-2021-76; and CON-2021-71. Mr. Jensen made a motion to approve the Final Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Rosin. Motion carried.

## **BOARD BUSINESS**

### **EXECUTIVE SESSION**

Mr. Rosin made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Jensen. The vote was: Mr. Rosin, aye; Mr. Arrington, aye; and Mr. Jensen, aye. Motion carried.

Mr. Jensen made a motion to come out of executive session. It was seconded by Mr. Rosin. Motion carried.

### **APPLICATIONS**

Mr. Jensen made a motion to approve the following for registration:

MATTHEW NATHAM SAYLES	RCT-59223
PTR UNLIMITED LLC	RCE-59513

It was seconded by Mr. Rosin. Motion carried.

Mr. Jensen made a motion to approve the following pending receipt of additional information:

901185230

It was seconded by Mr. Rosin. Motion carried.

### **ADJOURNMENT**

Mr. Jensen made a motion to adjourn the meeting at 10:48 AM MDT. It was seconded by Mr. Rosin. Motion carried.